

**Northern Penobscot County
Traffic Incident Management Group Agenda
October 20th, 2026 at 1000
East Millinocket Fire - 125 Main St, East Millinocket, ME 04430
Coordinator - Geoff Low - geoff.low@bactsmmpo.org**

1) Introductions & Agency Updates

- Introductions and new personnel/agency representatives
- Brief agency updates
- Changes in staffing, equipment, capabilities, or contact information
- New or changing response responsibilities or procedures

2) Action Items Update From Previous Meetings

- Outstanding action items
 - Completed items
 - Items still in progress
 - Items requiring additional resources or coordination
- Review of previously identified problems or concerns
- Activities completed since the last meeting
- Follow-up on significant incidents or previous after-action items

3) Targeted Discussion — Seasonal/Operational Focus

Fall / Pre-Winter & Snow Season Preparation

- Winter maintenance and snow response plans
- Snowplow/roadway maintenance operations
- Coordination during winter crashes and roadway closures
- Towing and recovery resources
- Road closure and detour procedures
- Winter equipment readiness
- Communications and notification procedures
- High-risk locations for winter incidents
- Ice, snow, flooding, and storm-response concerns
- Pre-season exercises or training needs

4) Ongoing Projects

Review status of projects affecting incident response, including -

- Roadway construction and reconstruction
- Bridge projects
- Intersection improvements
- Traffic signal projects
- ITS/CCTV/variable message signs
- Emergency pull-offs and responder access
- Roadway lighting
- Guardrails and other safety improvements

- Detour routes and alternate routes
- Communications/radio projects
- CAD/dispatch or notification improvements
- 511/public information systems
- Policies, SOPs, MOUs, or interagency agreements

5) Traffic Incident Management & Responder Safety

A standing discussion of issues directly affecting responders.

- Responder struck-by incidents and near misses
- Safe vehicle positioning
- Temporary traffic control
- Scene lighting and nighttime operations
- High-visibility apparel/PPE
- Advance warning and queue protection
- Secondary crashes
- Wrong-way drivers
- Distracted/impaired drivers at incident scenes
- Lane/roadway closure procedures
- Fire/EMS access and staging
- Law enforcement scene management
- Transportation/maintenance response
- Towing and recovery operations
- Debris and spill removal
- Heavy-duty recovery needs
- Coordination when incidents involve hazardous materials

6) Communications & Interagency Coordination

- Notification procedures for major incidents
- Who needs to be notified—and when
- Radio interoperability
- Dispatch/communications issues
- Contact lists and 24/7 points of contact
- Public information and traveler messaging
- Coordination with neighboring jurisdictions
- Communication during prolonged roadway closures
- Common terminology and expectations among agencies

7) Significant Incidents / After-Action Review

Are these being done? Should include -

- What happened?
- What worked well?
- What created delays or safety concerns?
- Were the appropriate agencies notified?
- Were traffic control and detours effective?

- Were there problems with equipment or communications?
- Was roadway clearance timely?
- Were there secondary incidents?
- What should be changed before the next similar incident?
- Are there action items requiring follow-up?

8) Training / Exercises / Outreach

A TIM Training is being held on November 4th 1000-1400 in Augusta, click [here](#) or email tim@bactsmmpo.org to register!

- TIM responder training
- Tabletop or field exercises
- Multi-agency drills
- Work-zone incident exercises
- Winter storm response exercises
- New equipment or technology demonstrations
- Joint training opportunities
- Contractor/towing/roadway-maintenance coordination
- Public outreach and driver awareness

9) General Discussion / Roundtable

Agency-by-agency opportunity to raise issues not covered above.

Suggested prompts:

- What is currently creating the greatest challenge for your responders?
- Are there locations where incident response is particularly difficult?
- Are there recurring problems another agency could help address?
- What equipment or resources are lacking?
- Are there communication or coordination gaps?
- What upcoming projects or events should everyone know about?
- What should TIM partners address before the next meeting?

10) Action Items & Next Steps

- Confirm assignments and deadlines
- Identify items requiring interagency coordination
- Confirm topics for the next meeting
- Confirm next meeting date/time

11) Adjournment